

## Airport Reception Form

Please email this form AND your flight ticket directly to [accommodation@unswcollege.edu.au](mailto:accommodation@unswcollege.edu.au).

**STUDENT DETAILS:** (Please use CAPITAL letters)

[ ]		[ ]	
Family Name		Given Name	
[ ]		[ ]	
Phone Number		Email	
[ ]	[ ]	[ ]	
Date of Birth (dd/mm/yyyy)	Gender	Student ID	

**ACCOMODATION DETAILS**

Please provide the Australian address you would like to be taken to:

[ ]
Address
[ ]
Accommodation Contact (persons name)
[ ]
Australian Accommodation Contact Number

**ARRIVAL DETAILS**

[ ]	[ ]	[ ]
Date of Arrival: (dd/mm/yyyy)	Time of Arrival (HH:MM)	AM or PM
[ ]	[ ]	[ ]
Flight No.	Airline	How many people require this service?
[ ]		
Additional Information		

**SERVICE OPTIONS**

Service	Fee	Vehicle	Description
<input type="checkbox"/> Airport Pickup Service One Passenger	\$150	Sedan	Please let us know the size and amount of your personal luggage:

**Note:** If there is not a suitable choice for you above please contact [accommodation@unswcollege.edu.au](mailto:accommodation@unswcollege.edu.au). Travel is to one (1) destination only, even when travelling with more than one (1) person. Any unknown information may result in additional charges on post arrival.

## **PAYMENT INFORMATION**

Once we have received your form and flight details, we will issue you with an invoice. Please review and ensure all information is correct. You will receive with your invoice email with instructions how to pay for airport pick up online.

### **VERY IMPORTANT**

Please download WhatsApp before you depart so you can communicate with your driver when at the airport.

WhatsApp number for our Airport Reception Provider:  
Penguin Cars and Limousines Company Operations: +61 414 680 211

Please email the completed form and copy of flight ticket to UNSW College Accommodation:  
[accommodation@unswcollege.edu.au](mailto:accommodation@unswcollege.edu.au)