Bring Your Own Device Policy

1. Purpose

The UNSW College vision of the student learning experience is that students are able to optimise their achievement of expected learning outcomes through the use of flexible, fit-for-purpose learning resources, which are accessible from their own devices, in and out of the classroom.

This Policy defines and describes the mandatory requirement for students to provide their Personal Electronic Devices for the purpose of participating in the UNSW College learning experience.

2. Scope

The Policy applies to all students studying at the Kensington campuses.

3. Policy statement

The College requires students to provide their Personal Electronic Devices for use in and out of the classroom in order to participate in Learning Activities.

3.1 Acceptable use of personal electronic devices

Refer to the Acceptable Use of ICT Resources Policy (Students).

3.2 Internet connectivity

Student Personal Electronic Devices must be capable of wirelessly connecting to the internet to enable students to participate in Learning Activities in and out of the classroom.

(a) Students must provide their own connectivity by arranging their own internet service provider.

(b) The College will facilitate on-campus access to the UNSW Wi-Fi network subject to the relevant Terms and Conditions and the Acceptable Use of ICT Resources Policy (Students).

(c) Should the Terms and Conditions of this network and/or the Acceptable Use of ICT Resources Policy (Students) be breached, it may result in disciplinary action under the Student Misconduct Policy, such as suspension of access.

(d) If a student's access to the UNSW Wi-Fi network is suspended the student will be responsible for providing internet connectivity for their Personal Electronic Device at their own expense.

3.3 Care and maintenance of personal electronic devices

The College is not responsible for any costs incurred by a student's use of a Personal Electronic Device. The College will not reimburse any voice or data charges, software, anti-virus software, data backup or application acquisition fees, or support or insurance costs associated with a student's device.

3.4 Security

Students acknowledge that any College data stored on the Personal Electronic Device remains the sole property of the College and that they have an obligation to protect the security of the data. Protection of data requirements includes the deployment of anti-virus software and strong password protection protocols.

Students acknowledge that the College has a right to inspect College data held on their Personal Electronic Devices.

3.5 Technical support

Students are responsible for supporting their own devices. The College will only provide limited support for any applications it has provided to the student.

3.6 Damage and loss

The device service and its use are at a student's sole discretion and risk. The College is not responsible for the damage or loss of the student's Personal Electronic Device, including any damage caused by a student studying at the College.

3.7 Insurance

Students and/or a student's parents, where the student is under 18, are responsible for ensuring that their Personal Electronic Devices are adequately secured against loss, theft or use by persons not authorised to use the device.

3.8 Access equity

Students are required to bring their own Personal Electronic Device to class every day. Devices will be available for borrowing should a student encounter a technical difficulty with their device, or some other exceptional circumstance on the day of class.

Students who do not have access to a personal learning device or learning aides including laptops, headphones and chargers, can access the College's short and long-term loan options available to students. On commencement of their program, or on Orientation Day, students can visit the Student Services to discuss their technology needs.

4. Roles, responsibilities and delegations

Role	Responsibility
Executive Director Academic	Implementing, disseminating and reviewing this Policy.

Head of IT	Assisting the Executive Director Academic to implement this Policy.
Quality and TELT Systems Supervisor	The day to day implementation of this Policy, and being the first point of contact for enquiries.

5. Definitions

Definitions and Acronyms	
Learning Activities	Activities designed or deployed by the teacher to bring about, or create the conditions for learning. The following are examples of Learning Activities: (a) Participation in a discussion forum (b) Creating a blog post (c) Streaming or downloading a video or audio podcast (d) Participating in an online interactive activity (e) Creating and uploading files and assessments
Personal Electronic Device	A personal computing device such as a notebook or laptop computer or tablet capable of wireless connection to the internet and accessing web-based activities and resources.

Related Policy Documents and Supporting Documents	
Policy	• Acceptable Use of ICT Resources Policy (Students) • IT Security Policy • Student Misconduct Policy • UNSW IT Policies for Students • UNSW Acceptable Use of UNSW Information Resources Policy • UNSW Data Network Connection Policy
Procedures	• Student Misconduct Procedure

6. Policy Governance

Bring Your Own Device Policy (Students)	
Category/Business Group	Student Experience
Published Externally (Yes/No)	Yes
Approver	Chief Executive Officer
Responsible Officer	Executive Director, Students
Contact Officer	Head of Student Experience

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Revision History

Version	Approved by	Approval date	Effective date	Sections modified
1	Chief Executive Officer – Sarah Lightfoot	11 August 2023	17 August 2023	N/A

Please visit our website to ensure that you have the latest version of this Policy. Policies are available at: unswcollege.edu.au/about/policies