

Sexual Misconduct Procedure (Students)

If you are concerned for your safety, or the safety of someone you know, you should call 000. Please remember, emergency and hospital services are covered by your medical insurance so use them if you need them.

This Procedure has been written for you, or for a fellow student, who has experienced Sexual Misconduct, harm or violence which may have taken place during any point whilst enrolled at UNSW College (the College). Whether you are a current or former student, and whether the act towards you happened on or off campus, or online, this Procedure is designed to provide care and support, resources and guidance.

1. Purpose

This Procedure outlines the steps for reporting and responding to incidents of Sexual Misconduct involving College students. Sexual Misconduct includes but is not limited to Sexual Harassment, Sexual Assault, sexual touching and distribution of sexually explicit material without consent.

2. Scope

This Procedure applies to:

- (a) all enrolled College students, regardless of campus or facility; and
- (b) former students and students currently on leave, where the incident occurred whilst they were enrolled. When a former student reports an incident of Sexual Misconduct, the College may not undertake a misconduct investigation but may refer the former student to support services within the community.

3. Support

Here are some of the options available to you, if you feel ready to disclose your experience: You can choose to disclose your experience to the College for the purpose of seeking support, reporting, or both. Support is available to all students, including those whose report is not related to the College.

Support at the College is available for victim-survivors. The College can also help you to connect with support in the community, where there are specialist support networks and resources for victim-survivors of sexual harm or violence.

| College Support | Community Support |
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| <p>The College Student Wellbeing Advisors are trained as First Responders for victim-survivors of Sexual Assault and gendered violence and will respond to your disclosure with confidentiality, care, respect and support.</p> | <p>The closest Sexual Assault Service to the College is at RPA Hospital in Camperdown.</p> <p>Daytime phone: (02) 9515 9040 After-hours phone: (02) 9515 6111</p> <p>RPA provides a confidential service for people 14 years and older who have been</p> |

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| <p>First Responders understand the importance of timely access to confidential support, and respect everyone's right to determine their own preferred course of action.</p> <p>You may want to discuss your options for support or reporting. Should you choose to make a formal report, a College First Responder can help you or they can complete the report on your behalf.</p> <p>First Responders can also provide information and referral to other support available at UNSW including health and wellbeing support.</p> <p>Book a private appointment here or email student.support@unswcollege.edu.au to arrange this. We will arrange to meet with you within business hours, same day if reported on a weekday, or at a time that best suits you.</p> | <p>Sexually Assaulted. The service operates 24/7, providing crisis counselling, medical and forensic examination and treatment at the Royal Prince Alfred Hospital for recent or attempted Sexual Assault. Other services include ongoing counselling, including for non-offending family members and friends, medical services, court support and support groups.</p> <p>1800RESPECT is the national domestic, family and sexual violence counselling, information and support service. Call 1800 737 732, text 0458 737 732, chat online or video call via their website.</p> <p>Full Stop Australia is one of the country's leading sexual, domestic and family violence response and recovery services. Visit https://fullstop.org.au/ or call 1800 385 578.</p> <p>QLIFE is available 3pm to midnight and provide telephone and webchat support. Visit QLife - Support and Referrals or call 1800 184 527.</p> <p>13YARN is an Aboriginal and Torres Strait Islander free counselling support available 24/7. Visit 13YARN - Call 13 92 76 24 /7 Crisis support for Aboriginal and Torres Strait Islanders</p> |
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4. Report

You can report your experience to the College, or you can choose to report to the Police. For cyber related abuse you can report to the [eSafety Commissioner](#). At any point of reporting, the College can assist you along the way.

| Report to the College | Reporting to the Police |
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| <p>The College is committed to your safety and wellbeing. If you want to report an incident, please use this portal.</p> | <p>The closest Police station to the College is located at Maroubra. Information about reporting Sexual Assault can be found here.</p> |

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| <p>Once you have made a report to the College, you will be contacted by a member of the Student Wellbeing Team.</p> <p>The Student Wellbeing Team have received specialised training on supporting victim-survivors of Sexual Misconduct and are a confidential point of contact to listen to your concerns, explain College procedures and provide referral to support and reporting options if requested.</p> <p>If you require emergency accommodation support as a result of your experience, please contact us for support within business hours here: accommodation@unswcollege.edu.au</p> | |
| <p>Report to UNSW</p> | <p>Reporting to E-safety Commissioner</p> |
| <p>If you are now a UNSW student and want to report an incident please use this portal.</p> <p>If you would like to seek support or discuss options available to you, contact Psychology and Wellness here for a confidential appointment.</p> | <p>If you have experienced online abuse you are encouraged to report this here.</p> |

| <p>24 Hour Support Contacts for Students</p> | |
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| <p>UNSW Mental Health Support Line Free confidential support</p> | <p>Call: 9385 5418 Text: 0485 826 595</p> |
| <p>1800 Respect Free confidential support.</p> | <p>Call: 1800 737 732 Text: 0458 737 732</p> |
| <p>UNSW Campus Security</p> | <p>Call: 9385 6000</p> |
| <p>Police If you require immediate support for your safety</p> | <p>Call: 000</p> |

5. Roles and responsibilities

| Role | Responsibility |
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| Executive Director, Students | <ul style="list-style-type: none"> Receives Incident reports relating to Students Ensures compliance with mandatory reporting obligations for Student reports of Sexual Misconduct. |
| Student Wellbeing Team | <ul style="list-style-type: none"> Manages the College's confidential reporting portal for Sexual Misconduct. Responds to reported incidents and provides information on the College Policy and procedures. |

6. Definitions

| Definitions and Acronyms | |
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| Sexual Assault | Sexual Assault occurs when a person is forced, coerced or tricked into sexual acts against their will or without their consent, including when they have withdrawn their consent. |
| Sexual Harassment | Sexual Harassment occurs where there is an unwelcome sexual advance, or other unwelcome sexual behaviour towards another person, in circumstances where it can be reasonably expected that the person will feel intimidated, humiliated or offended by the behaviour. |
| Sexual Misconduct | Sexual Misconduct includes Sexual Harassment or Sexual Assault, sexual touching, sexual acts, conduct involving child abuse material, making or distributing sexually explicit photos or videos without consent, or certain other behaviours of a sexual nature. |
| Staff | All employees of the College, including casual employees. |
| Student | Is a person enrolled in an approved Program of study at the College whose enrolment has not lapsed or been cancelled. |
| Student Wellbeing Advisors | Are members of the College's Student Wellbeing Team professionally trained to provide a trauma informed approach to receiving disclosures of Sexual Misconduct made by Students, providing counselling and referrals to support services. |
| Support Staff | Are members of the College's Human Resources Team professionally trained to provide a trauma informed approach to receiving disclosures of Sexual Misconduct made by Staff and Affiliates, providing counselling and referrals to support services. |

Related Policy and Supporting Documents

| Related Policy Documents and Supporting Documents | |
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| Legislation | <ul style="list-style-type: none"> Crimes Act 1900 (NSW) |

| Related Policy Documents and Supporting Documents | |
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| | <ul style="list-style-type: none"> • Sex Discrimination Act 1984 (Cth) • Privacy and Personal Information Protection Act 1998 (NSW) • Crimes Act 1900 (NSW) |
| Policy | <ul style="list-style-type: none"> • Privacy Policy • Staff Code of Conduct • Student Code of Conduct • Student Misconduct Policy |
| Procedures | <ul style="list-style-type: none"> • Student Misconduct Procedure |

7. Policy Governance

| Sexual Misconduct Procedure (Students) | |
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| Category/Business Group | Student Experience |
| Published Externally (Yes/No) | Yes |
| Approver | Executive Director, Students |
| Responsible Officer | Head of Student Experience |
| Contact Officer | Senior Manager Student Wellbeing |
| Effective Date | 3 Sep 2024 |
| Next Review Date | 3 Sep 2027 |
| Version | 1.0 |

Revision History

| Version | Approved by | Approval date | Effective date | Sections modified |
|---------|---|---------------|----------------|-------------------|
| 1.0 | Executive Director, Students – Sally Chatterjee | 3 Sep 2024 | 3 Sep 2024 | N/A |

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